

At the Annual Meeting of the **WEST DEVON BOROUGH COUNCIL** held in the **COUNCIL CHAMBER, KILWORTHY PARK, TAVISTOCK** on **TUESDAY** the **10th** day of **MAY 2016** at **11.00am** pursuant to Notice given and Summons duly served.

Present

Cllr D W Cloke – The Mayor (In the Chair)

Cllr R E Baldwin	Cllr K Ball
Cllr M J R Benson	Cllr W G Cann OBE
Cllr R Cheadle	Cllr M Davies
Cllr C Edmonds	Cllr J Evans
Cllr L J G Hockridge	Cllr N Jory
Cllr P Kimber	Cllr A F Leech
Cllr J R McInnes	Cllr J B Moody
Cllr C Mott	Cllr D E Moyse
Cllr C R Musgrave	Cllr R J Oxborough
Cllr G Parker	Cllr T G Pearce
Cllr P J Rldgers	Cllr R F D Sampson
Cllr L Samuel	Cllr P R Sanders
Cllr D K A Sellis	Cllr J Sheldon
Cllr B Stephens	Cllr L Watts
Cllr J Yelland	

Head of Paid Service
Executive Director (Service Delivery and Commercial Development)
Monitoring Officer
Senior Specialist – Democratic Services

CM 1 IESE AWARDS PRESENTATION

The Mayor invited Dr Andrew Lerner, Chief Executive of iESE, to step forward and formally present him with the following national awards that the Council had gained at a recent Improvement and Efficiency Social Enterprise (iESE) event:

- The 'Council of the Year'; and
- A gold award for 'Transforming through People.'

In presenting the awards, Dr Lerner paid tribute to the Council and felt that the authority was a real credit to the whole public sector.

CM 2 APPOINTMENT OF MAYOR

Cllr R Cheadle moved the appointment of Cllr J Sheldon as Mayor for the ensuing year and Cllr K Ball subsequently seconded the motion.

No other nominations were received and upon the motion being submitted to the meeting, it was declared to be **CARRIED** and "**RESOLVED** that Cllr J Sheldon be appointed Mayor for the ensuing year".

The retiring Mayor and newly elected Mayor left the Council Chamber so that Cllr J Sheldon could be invested with the civic regalia. The retiring Mayor also invested Mrs Sheldon with the Mayoress's Badge of Office.

Upon returning to the Council Chamber, the newly elected Mayor, Cllr J Sheldon, made the declaration of Acceptance of Office, signed the Register and addressed the Council.

Cllr J Sheldon then chaired the rest of the meeting.

Cllr N Jory proposed a vote of thanks to the retiring Mayor. The proposition was seconded by Cllr T G Pearce.

Cllr J Sheldon then invested Cllr D W Cloke and Mrs Cloke with the Past Mayor's and his Consort's Medallions.

The retiring Mayor, Cllr D W Cloke proceeded to address the meeting.

CM 3 APPOINTMENT OF DEPUTY MAYOR

The Mayor called for nominations for the position of Deputy Mayor.

One nomination was received as follows:

Cllr J B Moody	proposed:	Cllr N Jory
	seconded:	Cllr T G Pearce

There being no other nominations, it was declared to be **CARRIED** and **"RESOLVED** that Cllr J B Moody be appointed as Deputy Mayor for the ensuing year".

The Deputy Mayor then made the Declaration of Acceptance of Office and signed the register and the Mayor invested Cllr J B Moody with the Deputy Mayor's Insignia.

Cllr J B Moody then addressed the Council.

CM 4 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr A Roberts.

CM 5 DECLARATION OF INTEREST

The Mayor invited Members to declare any interests in the items of business to be considered during the course of the meeting, but there were none made.

CM 6 CONFIRMATION OF MINUTES

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon the motion being submitted to the Meeting was declared to be **CARRIED** and **"RESOLVED** that the Council agree the Minutes of the 5 April 2016 meeting as a true record."

CM 7 COMMUNICATIONS FROM THE MAYOR

The Mayor advised that he had omitted to make reference in his initial address to his chosen charity for his year of office.

The Mayor proceeded to advise that the Margaret Green Animal Rescue was to be his chosen charity. The Rescue charity ran the Wingletang kennels, who worked with the Council to home stray and lost dogs across West Devon.

CM 8 ADOPTION OF THE COUNCIL'S CONSTITUTION

It was moved by Cllr R F D Sampson, seconded by Cllr P R Sanders and upon the motion being submitted to the Meeting was declared to be **CARRIED** and "**RESOLVED** that the Council adopt the revised Constitution for the forthcoming year".

The Mayor then signed the bound copy of the Constitution for 2016/2017.

CM 9 MINUTES OF COMMITTEES

a. Hub Committee – 19 April 2016

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and "**RESOLVED** that the Minutes of the 19 April 2016 meeting be received and noted, with the exception of Unstarred Minutes HC 73, HC 74, HC 75, HC 76 and HC 77".

In respect of the Unstarred Minutes:

i. HC 73 – Options for Future Garden Waste Service

The lead Hub Committee Member for Commercial Services introduced this Unstarred Minute and highlighted the degree of local concern that had become apparent since the recommendations had been initially made by the Committee.

It was therefore deemed appropriate for further work to be undertaken on the options for the future garden waste service before a decision was made. In the ensuing debate, there was general support expressed for this suggestion.

As a consequence, it was then moved by Cllr R F D Sampson, seconded by Cllr P R Sanders and upon being submitted to the Meeting was declared to be **CARRIED** and "**RESOLVED** that the Council urgently refer back to the Waste Working Group "Option C" for further consideration.

Specifically, the service be considered in terms of financial implications, risk of an increase in fly-tipping in the event of charges being introduced and more detailed proposals for the promotion of home composting. An expanded report is then requested to be presented to the next available Hub Committee meeting.”

ii. **HC 74 – Review of Long Term Parking Scheme**

It was moved by Cllr R F D Sampson, seconded by Cllr R J Oxborough and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that approval be given to the continuation of the long stay parking scheme in Okehampton and Tavistock.”

iii. **HC 75 – Review of Corporate Complaints Policy**

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that:-

1. the revised Corporate Complaints Policy (as presented at Appendix 1 of the agenda report to the Hub Committee meeting) be adopted; and
2. authority be delegated to the Monitoring Officer, in consultation with the lead Hub Committee Member, to make any minor amendments as deemed necessary.”

iv. **HC 76 – Draft Calendar of Meetings 2016/17**

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that the Calendar of Meetings for 2016/17 be approved (as set out in Appendix A of the published Hub Committee minutes).”

v. **HC 77 – Resources to Deliver Income Generation Proposals**

It was moved by Cllr P R Sanders, seconded by Cllr R E Baldwin and upon being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that a permanent level four grade specialist post, shared between South Hams and West Devon (on a 60% SH / 40% WD split) be recruited to support the further investigation and delivery of income generation proposals approved at full Council on 5 April 2016 (as detailed in paragraph 3 of the agenda report presented to the Hub Committee meeting).”

CM 10 APPOINTMENT OF LEADER AND DEPUTY LEADER OF THE COUNCIL

a. Leader

It was moved by Cllr R F D Sampson, seconded by Cllr R E Baldwin and upon the motion being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that Cllr P R Sanders be appointed Leader of the Council for the ensuing year.”

b. Deputy Leader

It was moved by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon the motion being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that Cllr R E Baldwin be appointed Deputy Leader of the Council for the ensuing year.”

CM 11 REPORT OF THE FORMATION OF POLITICAL GROUPS

Members noted the schedule of officially appointed political groups as follows:

- 21 Conservative Group Members; and
- 10 Independent Group Members.

CM 12 COMMITTEE STRUCTURE

It was moved by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon the motion being submitted to the Meeting was declared to be **CARRIED** and “**RESOLVED** that the Committee structure be as follows for the coming year:

Audit	5 Members;
Hub	9 Members;
Overview & Scrutiny (Internal)	11 Members;
Overview & Scrutiny (External)	11 Members;
Planning & Licensing	10 Members; and
Standards	5 Members

with all of the appointments to the above Committees being politically balanced”.

CM 13 MEMBERSHIP OF COMMITTEES

A list of appointments made to the Committees by the two political groups for the ensuing year had been circulated and were duly approved. The Leaders of the two political groups were named as:

Conservative	Cllr P R Sanders (Deputy: Cllr R E Baldwin)
Independent	Cllr R F D Sampson (Deputy: Cllr W G Cann OBE)

CM 14**APPOINTMENT OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES**

The following appointments were proposed by Cllr P R Sanders and seconded by Cllr R E Baldwin and when put to the vote were declared to be **CARRIED**:

- Audit Committee: Cllr M Davies (Chairman);
Cllr J B Moody (Vice Chairman)
- Hub Committee: Cllr P R Sanders (Chairman);
Cllr R E Baldwin (Vice Chairman)
- Overview & Scrutiny (Internal) Committee: Cllr C R Musgrave (Chairman);
Cllr J Yelland (Vice Chairman)
- Overview & Scrutiny (External) Committee: Cllr D K A Sellis (Chairman);
Cllr D W Cloke (Vice Chairman)
- Planning & Licensing Committee: Cllr P R Sanders (Chairman);
Cllr G Parker (Vice Chairman)
- Standards Committee: Cllr A F Leech (Chairman);
Cllr J Sheldon (Vice Chairman)

CM 15**APPOINTMENT OF REPRESENTATIVES TO THE LIST OF OUTSIDE BODIES FOR THE ENSUING YEAR**

Members considered a report which presented the Group Leader's nominations to fill the vacancies on the list of Outside Bodies.

It was then proposed by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon being submitted to the Meeting was declared to be **CARRIED** and "**RESOLVED** that:

1. The Council should be represented on the list of Outside Bodies as presented to the meeting;
2. Appropriate representatives be appointed as this Council's appointments to those Bodies for the 2016/17 Municipal Year and that for the purposes of Members' Allowances, attendance at meetings of these Bodies be regarded as an approved duty; and
3. Members appointed to Outside Bodies provide regular feedback and consultation on issues affecting the Bodies concerned".

CM 16**APPOINTMENT OF REPRESENTATIVES TO THE LIST OF OTHER GROUPS**

It was proposed by Cllr P R Sanders, seconded by Cllr R F D Sampson and upon being submitted to the Meeting was declared to be **CARRIED** and "**RESOLVED** that the appointments be endorsed for the ensuing year".

CM 17

DARTMOOR NATIONAL PARK AUTHORITY

It was noted that the two Council representatives appointed to the Dartmoor National Park were:-

Cllr W G Cann OBE (Independent)

Cllr D E Moyse (Conservative)

(NOTE: These appointments formed part of the Political Balance Table.)

(The Meeting terminated at 12.20 pm)

Mayor